

MINUTES

St. Vincent-St. Mary Parents Membership Meeting (virtual)

April 21, 2021 | *Meeting called to order by* Lisa Kane

In Attendance

8 Board Members in attendance, 16 total attendees

Guest Speaker

Lisa Kane, President, introduced the guest speaker, Principal Kim Gorr. Mrs. Gorr gave an update on the House System. She began with a brief history. STVM began investigating the house system because of our connecting with the Marianists. Several Marianist schools have implemented the house system. They researched the house system for two years and then Covid threatened to delay the rollout. At student and staff urging, it was decided to go ahead and implement the house system during Covid. Mrs. Gorr encouraged everyone to watch the "House System" video available at stvm.com. The house system has allowed for an increase in student leadership participation, with a major focus on involving students in idea creation and ownership. Hawthorne House won the 1st semester House Award. 2nd semester will be announced in May, with the points combined to award the first House Cup.

President's Report

Lisa Kane presented her report:

Old Business

- Motion to accept March minutes – Lisa Englehart, second by Becky Adamczyk.
- Raffle – March theme was Irish Proud, April is Get Ready for Summer. May will be Seniors Only. Could use some gift card donations for those baskets.

New Business

- Lisa Englehart sent out a the newly revised Board Roles & Responsibilities. Board members are asked to review the document and send Lisa Kane a message letting her know if you accept the new description of current role, would rather look at a different role, or will not be returning for next school year.
 - Lisa Englehart is taking over the Marketing/Publicity Chair for next year.
 - When necessary, we will look at the use of co-chairs and committees for next year.
 - May meeting will be for finalizing positions and look at openings.
 - June meeting will be a planning session for next school year.
 - Lisa Kane to talk to Mrs. Spinner about securing a Parent's Club room/closet. Need a place to store parking paint, used uniform donations, membership gifts, etc.
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Marketing/Publicity

Lisa Englehart met with Mr. Boarman, Mrs. Gupta and her technology class. They will be working to enhance the Parent's Club website and develop our social media presence. Work has already begun to digitalize our membership forms and fundraising order forms.

Treasurer's Report

Treasurer, Melissa Mellinger, reviewed the March P&L statements and the Balance Sheet as of March 31, 2021. Current balances: Checking \$7291.01, Savings \$6460.37. Total assets \$13,751.38.

Membership

Membership Chair, Jamie Mellinger, dropped off the call before her report. Lisa Kane reiterated the need to send out a reminder to pick up membership gifts. Need to change "grade" of students to "graduation year".

Staff Appreciation

Patti Eickhoff shared that the next event will be the end of year celebration with a Cinco de Mayo lunch for the staff. April 23 we will be handing out senior sunglasses and early May candy or frozen treat.

Fundraising

Patti Eickhoff and Lisa Englehart are finalizing two fundraising promotions:

- 1) "You've Been Rocked" to benefit our general fund. Ordered supplies totaling approximately \$500. Will need to sell 10 to break even. Sales will begin in early May.
- 2) Sports/Activities sign sale – ongoing fundraiser each year to benefit activities for the senior class. Currently designing signs to sell to families, including sports and club activities. Senior only signs will be able to add a name. Sales will begin early May.

Upcoming Events

Wednesday, May 19, 2020: Board Meeting, 7:00pm

Board Members Only

Motion to adjourn meeting by Lisa Kane, seconded by Melissa Mellinger-Genet.

Minutes submitted by Lisa Englehart, Board Secretary.