

MINUTES

St. Vincent-St. Mary Parents Membership Meeting (virtual)

March 23, 2021 | *Meeting called to order by* Lisa Kane

In Attendance

7 Board Members in attendance, 14 total attendees

Guest Speaker

Lisa Kane, President, introduced the guest speaker. Mr. Tony Fitzgerald. Mr. Fitzgerald is the Marianist representative on our STVM Executive Board. Mr. Fitzgerald offered our opening prayer. He spoke on the Marianist history, key fundamentals and STVM's relationship with the Marianists.

President's Report

Lisa Kane presented her report:

Old Business

- Board openings – Still have VP, Fundraising Chair, Marketing/Publicity Chair and Senior Class Rep
- Decision to continue to meet during the summer months
- Newsletter postponed until fall. Still planning on working with Mrs. Gupta and her class.
- Raffle – February winners were Aiden Callahan & Mr. Murphy. March theme is Irish Proud, April is Get Ready for Summer. May will be Seniors Only. Could use some gift card donations for those baskets.

New Business

- Lisa will be sending out a communication next month to all board members with role descriptions. Members need to review and decide if the responsibilities match their availability and area of interest.
 - Interested in investigating the use of co-chairs and committees for next year.
 - May meeting will be for finalizing positions and look at openings.
 - June meeting will be a planning session for next school year.
 - ZaKiyyah Stewart has offered to take over the Marketing/Publicity opening for next year.
 - Lisa Englehart has requested a list of freshman events for us to participate in.
 - New Parent's Club banner available for use.
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Treasurer's Report

Treasurer, Melissa Mellinger, reviewed the February P&L statements and the Balance Sheet as of February 28, 2021. Current balances: Checking \$6706.37, Savings \$6460.31. Total assets \$13,166.68. We donated \$500 to Prom, bought a 10k Showcase ticket, and donated a painted parking spot.

Membership

Lisa Kane spoke on the success of freshman registration. We enrolled 33 new members and got to meet many new families. 18 families indicated they would like an Irish Guide. We determined that we would not be

getting more Irish Guides, rather using the class representatives for this function. Need to send out a reminder to pick up membership gifts.

Staff Appreciation

Patti Eickhoff shared that we did shamrock cookies for all students for St. Patrick's Day. For the staff, we did a rainbow of fresh fruit, pot of chocolate candies and shamrock cookies. Next event will be the end of year celebration with a Cinco de Mayo lunch for the staff. April 22 we will be handing out senior sunglasses and early May candy or frozen treat.

Fundraising

Patti Eickhoff and Lisa Englehart are finalizing two fundraising promotions:

- 1) "You've Been Rocked" to benefit our general fund. Ordered supplies totaling approximately \$500. Will need to sell 10 to break even. Sales will be in early May.
- 2) Sports/Activities sign sale – ongoing fundraiser each year to benefit activities for the senior class. Currently designing signs to sell to families, including sports and club activities. Senior only signs will be able to add a name. Sales will be in early May.

Upcoming Events

Wednesday, April 21, 2020: April Meeting, 7:00pm

Topic – House System in Review

Wednesday, May 19, 2020: Board Meeting, 7:00pm

Board Members Only

Motion to adjourn meeting by Lisa Kane, seconded by Lisa Englehart.

Minutes submitted by Lisa Englehart, Board Secretary.